



Fees paid

Embassy of the United States of America
Manila, Philippines
http://philippines.usembassy.gov
http://www.uscis.gov/portal/site/uscis

23

Principal Applicant: _____
Date: 2 Dec 08

tr No. of Applicants: 3
Visa Symbol: H-3

Number: _____

Dear Immigrant Visa Applicant: We are unable to complete the processing of your immigrant visa application under Section 221(g) of the Immigration and Nationality Act (INA), as amended, until you present the following documents:

AFFIDAVIT OF SUPPORT

- | | |
|--|---|
| From Petitioner | From Co-Sponsor |
| Affidavit of Support Form I-864 from the petitioner with original signature | Affidavit of Support Form I-864 from a qualified co-sponsor with original signature |
| U.S. Federal Income Tax Return(s) for year(s) | U.S. Federal Income Tax Return(s) for year(s) |
| W-2 Form(s) for year(s) | W-2 Form(s) for year(s) |
| Form I-864A signed by Petitioner and spouse/co-resident with original signatures | Form I-864A signed by co-sponsor and spouse/co-resident with original signatures |
| Signed letter of explanation and legal basis for not filing income tax returns | Evidence of U.S. citizenship or status as U.S. permanent resident |
| 1040 Schedule C (Profit/Loss from personal business ownership) | Evidence of current sustained income |
| Social Security Administration (SSA) Form 1099 | |
| Affidavit of Support Form I-134 | |
| Evidence of current sustained income | |

FROM APPLICANT(S)

- | | |
|--|-----------------------------------|
| Valid passport for _____ | Old passport(s) for _____ |
| Application fee for _____ | DS-230 Application Form for _____ |
| Six visa photos for _____ | Medical examination results _____ |
| Birth Certificates before and after adoption on NSO security paper _____ | DS 3025 (Immunization) _____ |
| Birth Certificate on NSO security paper for _____ | |
| Marriage Certificate on NSO security paper for _____ | |
| Death Certificate on NSO security paper for _____ | |
| Annulment/Divorce Decree for _____ | |

REQUIRED CLEARANCES

- NBI Clearance for _____ Police Certificate(s) from _____
 - NBI written explanation of "no criminal record" or "no pending case" for _____
 - Complete court records, including indictments, charges, transcripts and judgment of the case for _____
- (Note: Police certificates/clearances should be in the applicant's current name, birth certificate name, maiden name and any aliases or nicknames ever used, including different spellings of all names ever used.)

INFORMATION ON PETITIONER

- Status of Petitioner form for _____
- Evidence of petitioner's legal entry into the U.S. (copy of passport bio-page, visa and entry stamp)
- Copy of petitioner's Certificate of Naturalization or Alien Registration Card ("green card")
- Proof of petitioner's domicile in the United States (refer to the attached information)

EVIDENCE OF CLAIMED RELATIONSHIP BETWEEN YOU AND _____

- | | |
|---|---|
| Family photos over an extended period of time with the petitioner | Wedding photos |
| Grade school records for _____ | Photos of the baptismal registry book cover and relevant pages |
| Letters/correspondence/E-mails between you and _____ | Medical/Hospital records from pregnancy/birth |
| Original Adoption Petition (showing filing date), Adoption Decree and Certificate of Finality | Evidence of financial support from _____ (example: remittances, bank acct., door-to-door receipt) |
| Voter's Registration Records | Old ID Cards (with photo and issuance date) |

EMPLOYMENT-BASED PETITIONS

- Original Visa Screen certificate
- U.S. Notarized letter of job availability on company letterhead from your employer
- OTHER: _____
- Last three/six months of pay statements of _____

WHAT TO DO NEXT:

YOUR NEXT APPOINTMENT: When you have **ALL** of the required documents marked above, bring them to the Immigrant Visa Unit's **Window X** on _____ at 7:30 a.m.

WAIT UNTIL YOU HEAR FROM US: Your case requires further administrative processing/review. Wait for a letter telling you when to return to the Embassy with the documents marked above.

SUBMISSION OF REQUIRED DOCUMENT(S): When you have **ALL** of the required documents marked above, submit them at **Windows 17 - 20, any Monday to Thursday, 1:00 P.M. - 2:00 P.M.** You may also send the documents and a copy of this letter to the Embassy via commercial service (Attn: Immigrant Visa Unit).

Sincerely,
U.S. Consular Officer

WARNING: THE LAW REQUIRES THAT YOUR CASE BE TERMINATED IF YOU TAKE NO ACTION ON THE ABOVE WITHIN 1 YR.

If you have any questions, please call Visa Information Call Center: 1-909-101-7878 (PLDT & SMART). Call Center services are available MNL-IV-22 (Rev. February 2007) Fax (632) 338-4129 Monday through Friday, 8 a.m. - 6 p.m.