



U.S. Citizenship  
and Immigration  
Services

Department of Homeland Security  
U.S. Citizenship and Immigration Services  
2675 Prosperity Avenue  
Fairfax, VA 20598-2440

Dear Applicant,

The United States Citizenship and Immigration Services (USCIS), Washington D.C. Field Office in Fairfax, Virginia, is in possession of your N-400, Application for Naturalization, filed pursuant to Section 319(b) of the Immigration and Nationality Act. We are ready to schedule your interview. Please review the information below, ensure that you will be able to provide the requested items at the bottom of this letter, and select from the dates provided in our email.

The Naturalization interview will evaluate your ability to speak, read, and write English; your understanding of the government and history of the United States; and your general eligibility to naturalize pursuant to Section 319(b) of the INA. If you fail any portion of the test, you will have the opportunity to be re-tested for the failed portion(s) of the exam no earlier than 60 days and no later than 90 days after your interview.

Please note that if you pass all portions of your examination, we will make every effort to administer the Oath of Allegiance to you on the day of or the day following your interview. In rare instances, your case may be scheduled for a future ceremony.

**Name Changes:** If you require a legal name change, we will not be able to administer the oath on the same date. Legal name changes must be processed in a judicial ceremony at the Alexandria, Virginia, or Washington, D.C. court house. We have no control over the court's schedule and no way to expedite your name change paperwork. Please consider this, and the logistics that you will be responsible for, should you elect to request a legal name change as part of your Naturalization process. Your interviewing officer will discuss all available name options to you, including what would constitute a legal name change and what would not.

As a United States citizen, you will be required to obtain a U.S. Passport from the Department of State prior to departing the United States (see [22 CFR 53.1](#)). Exception to this provision can be found at [22 CFR 53.2](#). Please visit [www.travel.state.gov](http://www.travel.state.gov) for more information or call 1 (877) 487-2778.

You are required to bring the following with you on the date of your interview, as well as one legible copy of each item to be submitted to the file. ***Any document not in English must be accompanied by a certified English translation.***

- Your I-551 Alien Resident Card
- Your valid and expired passports and/or travel documents
- Legal documents related to any name change(s) for you and/or your spouse
- Divorce and/or death certificates from any prior marriages for you and/or your spouse
- If you have ever been arrested, bring all original certified court dispositions and proof that any sentence imposed has been satisfied (e.g., fines were paid, probation or community service was served, etc.)
- If you have any children under the age of 18 who do not reside with you, please bring evidence that you are involved in supporting your child. For example, you may submit proof that you are providing health insurance for your child, receipts and/or cancelled checks made out to your child or your child's guardian, evidence that you are making court-ordered child support payments, a notarized statement from the person with custody or guardianship of the child/children indicating how you are helping to support the child, or other similar evidence.
- If there is a court order in place that outlines any child support responsibilities you have, you must submit a full copy of the order, along with evidence that you are meeting all orders of the court.
- A copy of your travel itinerary to reflect a departure from the U.S. within 45 days from the date of your interview
- A copy of your spouse's government orders or commercial contracts that authorizes you to accompany your spouse abroad. These orders should show they have at least one year remaining on their assignment from the date you filed your application. Extended orders to meet the one year qualification do not qualify unless they were issued on or before your application filing date.
- If you are qualifying for 319b based on your spouse being employed by a American Firm or Corporation please bring the following to your interview: Evidence that the firm or corporation is incorporated in the United States; ) Evidence that the firm or corporation trades its stock exclusively on the U.S. Stock Exchange (SEC Form 10-K). If the firm does not trade its stock on the U.S. Stock Exchange, you must provide evidence demonstrating that U.S. Citizens own more than 51% of the firm's shares; and provide the American firm or corporation's annual report.

Please also include the following information if based on an American Firm or corporation:

- Whether the employing entity is owned in whole or in part by United States interests;
  - Whether the employing entity is engaged in whole or in part in the development of the foreign trade and commerce of the United States;
  - The nature of the activity in which the citizen spouse is engaged; and the anticipated period of employment abroad.
- Evidence that your spouse remains in the employment of the Government of the United States or the American Corporation at the time of your interview (e.g., current earnings statement, recently issued travel orders, etc.).
  - You may review eligibility requirements for 319b in the USCIS Policy Manual <http://connect.uscis.dhs.gov/workingresources/policymanual/Pages/HTML/PolicyManual-Volume12-PartG-Chapter4.aspx>

Please note that the burden is on the applicant to establish that he or she is eligible for the benefit sought. An interview notice does not guarantee that you will be naturalized or approved on the interview date. Section 335.2 of Title 8 of the Code of Federal Regulations requires that an examination of the applicant be conducted in person.

**When making travel arrangements, please ensure that you allow room for unforeseen circumstances.**