

Fastest NVC Process Flowchart for CR-1/IR-1 Visa Applicants
 Entire process in NVC using this method will take 4 to 6 weeks only (aggressive estimate)

Created by: Lotofpatience
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Pre-NVC Step
 Collect all the following general documents beforehand to speed up the NVC timeline. Note that these are general documents and it differs case by case.

I-864 Package additional documents from the Petitioner

- 1) Last 3 years IRS Tax Transcripts
- 2) Employment letter
- 3) Last 6 Pay stubs

DS-230 Immigrant Visa Package additional documents from the Beneficiary

- 1) 2 Passport Size Photographs (2X2 inches) of the Beneficiary
 (Write down NVC Case# and Beneficiary's Full Name and Date of Birth on the back side of both the photographs lightly)
- 2) Completed and signed form DS-230 Part 1 by the Beneficiary
- 3) Completed and unsigned form DS-230 Part 2 by the Beneficiary
- 4) Photocopy of the Passport's Biographic Data Page of the Beneficiary
- 5) Original Birth Certificate of the Beneficiary
- 6) Original Marriage Certificate of the Beneficiary and the Petitioner
- 7) Original 2 Police Certificates of the Beneficiary – One from the Passport office (PP Office PCC seems to be optional now) and the other from the Local District Police Station

Step 1 (Around 1 week after USCIS I-130 approval)

NVC Receives case from USCIS Service Center. Do not wait for I-130 approval notice from USCIS. Dial **(603) 334-0700** to check NVC status

NVC Assigns a case number (LLLNNNNNNNNNN)

Where:

- LLL is 3 letter Foreign U.S consulate where applicant appears
- First NNNN is the 4 digit year NVC assigned the case
- Second NNN is the 3 digit Julian Date assigned the case
- Last NNN is the 3 digit serial number on the above date NVC assigned the case

For example, if your case is at Chennai, India and case assigned on January 2, 2008 and it is the 2nd case at Chennai on that date, your case# will be MDR-2008-502-002. That is MDR2008502002.

Step 2 (Around 1 week after Step1 above)

NVC Generates and sends a copy of the DS-3032 (Choice of Agent form) to the petitioner

NVC Invoices I-864 AOS Fee Bill to the petitioner online

Check out the website <https://ceac.state.gov/CTRAC/Invoice/signon.aspx>

(Important :- Get Invoice Identification Number (IIN) during the above steps to pay online from NVC live operator. This is 8 digit number)

(AOS in this context means Affidavit of Support. NOT Adjustment of Status.)

At the same time, NVC generates and sends the DS-3032 to the Beneficiary at foreign address

There are now two independent tracks within the NVC. For those who are using a Lawyer, the DS-3032 is NOT generated or sent by the NVC as the Lawyer would automatically be designated as the Agent.

Step 1 (No extra time needed)

The petitioner pays I-864 AOS Fee Bill (\$70) online using bank checking account (no credit card)

Step 2 (2 days)

In 1 or 2 days time, payment status will show as

Step 1 (No extra time needed)

Beneficiary emails DS-3032 (Choice of Agent form) to NVC at **NVCINQUIRY@state.gov**

Important:

- 1) Subject line of email must contain NVC

<p>PAID. Immediately print out I-864 AOS Barcode coversheet from the site and mail the entire AOS Package to NVC using USPS Express mail</p> <p>Important:</p> <ol style="list-style-type: none"> 1) Write NVC Case# on the top right hand corner of all pages of the I-864 AOS package 2) Create your own cover letter to I-864 AOS package 3) Use the address on barcode cover sheet <p>Step 3 (1 day) NVC receives I-864 AOS Package</p> <p>Step 4 (Around 1 week after Step3 above) NVC enters I-864 AOS Package into their system and review it in couple of days time</p> <p>If more info/evidence is required, then NVC will generate and send a checklist. Petitioner responds to the checklist and it is entered into the System.</p> <p>Important : If NVC's AVR message says "Your forms are reviewed and found missing and incomplete details..." after your I-864 review and before your IV fee bill or DS-230 generation, don't get panic. NVC is waiting for your IV Fee bill and DS-230 generation.</p>	<p>Case#, Beneficiary Full Name and Date of Birth</p> <p>Step 2 (Around 1 week after Step1 above) DS-3032 entered into NVC System</p> <p>Step 3 (within 1 week after Step2 above) NVC Invoices Immigrant Visa (DS-230) Fee Bill online</p> <p>Step 4 (No extra time needed) The agent pays IV Fee Bill (\$400) online using bank checking account (no credit card)</p> <p>Step 5 (2 days) In 1 or 2 days time, payment status will show as PAID. Immediately print out IV Barcode coversheet from the site and mail the entire IV Package to NVC using USPS Express mail</p> <p>Important:</p> <ol style="list-style-type: none"> 1) Create your own cover letter to IV package 2) Use the address on barcode cover sheet <p>Step 6 (1 day) NVC receives IV Package</p> <p>Step 7 (Around 1 week after Step6 above) NVC enters IV Package into their system and review it in couple of days time</p> <p>If more info/evidence is required, then NVC will generate and send a checklist. Agent responds to the checklist and it is entered into the System.</p>
<p style="text-align: center;">CASE Completion and Forward to Foreign Consulate by DHL (Around 1 week after all above steps)</p>	