



Immigrant Visa Instructions

ALL APPLICANTS: please complete the following **prior to your interview**. Failure to submit all necessary documents on the day of the interview may significantly delay the adjudication of your immigrant visa application.

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| <input type="checkbox"/> | Appointment Letter | A copy of interview letter from NVC, Consulate, or our authorized Visa Application Service. |
| <input type="checkbox"/> | Passports | <ul style="list-style-type: none">• Each applicant must have a passport for travel to the United States that is valid for at least eight (8) months beyond the visa issuance date.• Bring any expired or cancelled passports you may have. |
| <input type="checkbox"/> | Photographs | <ul style="list-style-type: none">• Bring two 2x2 inch (50 mm x 50 mm), full-face color photographs with a white background without eyeglasses. For more information, see our photo requirements online.• All applicants, regardless of age, must submit photographs.• Photos must not be more than six (6) months old. |
| <input type="checkbox"/> | Form DS-260 Confirmation Page | <ul style="list-style-type: none">• Print and bring the confirmation page of the Form DS-260 Application for an Immigrant Visa that you submitted online at ceac.state.gov/iv.• For more information, see DS-260 instructions. |
| <input type="checkbox"/> | Online Registration Confirmation Page | Print and bring the online registration confirmation page after you register online with our authorized visa application service. When registering, you will be asked to provide information in order to return your passport to you after your interview. |
| <input type="checkbox"/> | Birth Certificate plus a Certified English Translation | <ul style="list-style-type: none">• Applicants born in Mainland China must obtain a certified copy of the birth certificate issued by a local notary public office. This certificate should be for foreign government use and must include a certified English translation.• The notarized birth certificate must state the date, place of birth, and names of both parents (<i>even if deceased</i>). If parents' names are unknown, the notarized birth certificate must state "unknown."• If adopted, provide a notarized copy of the final adoption decree, abandonment certificate or custody transfer certificates.• Third-Country Nationals: Provide an original birth certificate, one photocopy, and a certified English translation.• All applicants who have ever used another name or alias on legal documentation or for any other official purpose must provide a certified alias certificate. |



Police Certificates

- **ALL APPLICANTS OVER 16 YEARS OF AGE MUST PROVIDE:** A police certificate issued **within the last 12 months** (with a certified English translation) from your country/territory of nationality that covers the **ENTIRE TIME** you have lived in that country since age 16. Chinese local notary offices are the **only** authority that can issue Chinese Police Certificates.
- **Do you currently reside outside the country of your nationality? AND have you resided there for longer than six (6) months?**
If yes to both, please also provide a police certificate issued within the last 12 months (with a certified English translation) from that country.
- **Have you ever lived anywhere else outside your country of nationality for more than one year?**
If yes, provide a police certificate (with a certified English translation) from that country which covers the **entire period** of residency.
- More information on obtaining police certificates can be found on our [country-specific webpage](#).



Court and Prison Records

- Applicants who have been **convicted of a crime** in any jurisdiction must obtain a certified copy of each court record, **including disposition**, and any prison record, regardless of outcome of case.
- The records must be notarized and you must also submit a certified **English translation**.
- Police certificates submitted by applicants who have committed a crime should include conviction information and should attest that they have no other criminal record beyond the convictions already described.



Marriage, Divorce, and Death Certificates

- Applicants who were married in Mainland China must have a **notarized marriage certificate** issued by a local notary public office.
- Non-Mainland Chinese applicants must provide the original marriage certificate, a certified English translation, and one photocopy.
- You **must** also bring certificates showing **the termination of any previous marriages** (e.g. death certificate of a spouse, final decree of divorce or annulment).



Evidence of Your Relationship with the Petitioner

Evidence of a relationship includes, but is not limited to, photographs with the petitioner, communication records, money transmittal records, household registration, proof of biological children, etc.



Medical Examination Results

All applicants regardless of age must bring their medical examination and vaccination records in the sealed envelope given to you by the consulate-approved physician (see [page 6](#)). Do not open these envelopes.



Affidavits of Financial Support

- **For CR, IR, or F visa categories:** The petitioner must submit a signed: (1) Form [I-864](#) or Form [I-864EZ](#), if applicable; (2) Form [I-864A](#) signed by the relevant member of household if the petitioner jointly filed taxes; and (3) a copy of his/her IRS-issued tax transcript for the most recent year and all supporting financial documents needed to verify the income reported on these tax transcripts - i.e. W-2 form, 1099-MISC form, proof of rental income, proof of business income, proof of social security benefits, etc. for the latest year available **OR** a statement of why the petitioner did not file federal taxes.
- **If your petitioner has no income or does not meet [poverty income guidelines](#):** The petitioner will still need to complete an affidavit of support Form I-864 or I-864EZ. However, you will also need to find a joint sponsor who meets the poverty income guidelines for the relevant family size. The joint sponsor must submit all documents listed above, proof of domicile in the United States, and proof of either U.S. citizenship or LPR status.
- **For biological children of U.S. citizens (IR-2) under age 18 **OR** widows of U.S. citizens (IW):** Please complete Form [I-864W](#) instead of Form I-864 or I-864EZ.
- **For employment (E) visa categories:** Provide an original job offer letter from the petitioning business signed within the past year. A Form I-864 and the IRS-issued tax transcript for the most recent year are also required if a relative is the petitioner (or) has a 5% or more ownership interest in the petitioning business.
- **For returning residents (SB-1), diversity visa (DV), and fiancé (K1):** The sponsor or petitioner who will financially support you should complete a Form [I-134](#) and provide a copy of his/her IRS-issued tax transcript for the most recent year and all supporting financial documents needed to verify the income reported on his or her tax transcript - i.e. W-2 form, 1099-MISC form, proof of rental income, proof of business income, proof of social security benefits, etc. for the latest year available **OR** a statement of why the petitioner did not file federal taxes. If your sponsor does not meet poverty income guidelines, you will need to find a joint sponsor and have them submit a Form I-134, IRS-issued tax transcript, and all supporting financial documents.
- **Affidavit of Support Photocopies:** The affidavit of support must account for all applicants on the petition. Each derivative family member needs to bring one (1) photocopy of the principal applicant's affidavit(s) of support. If each applicant has their own individual petition, each affidavit of support must include that applicant's own name.
- **All Applicants:** Proof of your U.S. petitioner and any joint sponsor's status and [domicile](#) in the United States is required for all visa applicants. A photocopy of a U.S. passport, birth certificate, naturalization certificate, or lawful permanent resident card are all acceptable.
- You can find more information on affidavits of support and the supporting financial evidence required on the [USCIS website](#) and on the [Department of State website](#).



Visa Application Fee

If you have not paid all required fees to either the National Visa Center or via the appointment website, please be prepared to pay these fees on the day of your interview. All fees may be paid in either U.S. dollars or the Chinese Renminbi (RMB) equivalent. Please see <http://ustraveldocs.com/cn/cn-iv-immigrantkvisa.asp> for more information.

Applicants who fall into any category listed below should bring these additional documents to their visa interview:

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| <input type="checkbox"/> | Escrow Letter | If you are an EB5 applicant (C5, I5, T5, and R5): Proof that your investment funds have been transferred to an escrow account or made available to the U.S. investment project. |
| <input type="checkbox"/> | Resumes | If you are an E1, E2, and E3 employment applicant or a DV visa applicant: A detailed resume of your professional and educational history in Chinese and English language with the following: (1) list of all employers and job responsibilities; (2) publications you have written, note titles, descriptions and dates; (3) travel history covering all foreign countries visited, including dates and purpose; (4) work plan explaining where you will seek employment in the United States. |
| <input type="checkbox"/> | Military Records | If you have served in any country's military: Certified military records, if applicable and obtainable, English translation. |
| <input type="checkbox"/> | Visa Extensions | If you have traveled to the U.S. and applied for visa extension(s): Copies of extension application(s) and approval notice(s). |
| <input type="checkbox"/> | Previous Immigration Proceedings | If you have previously been ordered removed from the United States or if you have been the subject of any other immigration proceedings: Copies of all records, including waivers. |

***** IMPORTANT NOTICES FOR ALL VISA APPLICANTS *****

WARNING: UStraveldocs.com is the **only** website that the U.S. Consulate General authorizes to provide visa information and visa application services. The U.S. Consulate does not endorse or have a "special relationship" with any individual or business that offers advice or assistance with your visa process. No one can guarantee the issuance of a visa to you. The U.S. consular office that will be handling your case is located at the address at the top of this form. All U.S. government forms are available free of charge. Many visa applicants lose money or are permanently barred from the United States as a result of misleading information and fraudulent applications provided by visa consultants.

No guarantee:

The Consulate cannot guarantee any applicant will receive a visa. Decisions are based on many factors. Even if the Consulate determines you are eligible for a visa, issuance can be delayed for a variety of reasons. You are **STRONGLY ADVISED** against giving up your job, disposing of property, or buying plane tickets until you actually receive your visa. If your visa is approved, you will be provided information on visa delivery. **The validity of your visa is tied to your medical exam's validity. You must travel and apply for admission to the United States within your visa validity.**

Accompanying persons

Anyone whose name is not listed on the visa appointment letter will not be allowed to enter the consulate. Petitioners are not required to attend the applicants' immigrant visa interview. Due to limited space in the visa waiting room, we cannot accommodate petitioners or attorneys in the waiting room or at visa interviews. Please click [here](#) for more information.

Potential cancellation of application:

Failure to apply for your immigrant visa within one year of being notified that you may apply may result in the permanent termination of your case pursuant to section 203(g) of the U.S. Immigration and Nationality Act.

Contact us:

Please contact us through the web form at <https://china.usembassy-china.org.cn/visas/immigrant-visas/contact-us/immigrant-visa-unit-question/>.



Medical Examination and Vaccination Instructions

Now that you are scheduled for an immigrant/K visa interview, you should make arrangements to undergo your medical examination and obtain certain vaccinations. All immigrant and K visa applicants, regardless of age must have a medical examination. United States immigration law also requires immigrant visa applicants to obtain certain vaccinations (listed below) prior to the issuance of an immigrant visa.

You should arrange to undergo your medical examination at one of the designated panel physicians indicated below. Medical examinations conducted elsewhere will not be accepted. The medical examination forms will be generated and completed by the panel physician during the exam. Each person who is examined must present his or her own passport and five visa photographs at the time of the exam. Once the medical exam is completed, you will receive a sealed medical report. **Medical examination must be completed prior to your visa interview appointment date. It is recommended to contact the panel physician where you plan to take your medical examination to learn about general time frame of receiving a sealed medical report. DO not open the envelope as you must bring the sealed medical report to your visa interview. NOTE: You are not permitted to undergo a medical exam unless an interview is scheduled. The validity of your visa is tied to your medical exam’s validity.**

Panel physicians who conduct medical examinations of immigrant and K visa applicants are required to verify that applicants have met certain vaccination requirement, or that it is medically inappropriate for an applicant to receive one or more of the following vaccinations: **DT/DTP/DTaP, Td, Polio (OPV/IPV), Measles (or MR or MMR), Mumps (or MMR), Rubella (or MR or MMR), Rotavirus, Hib (Haemophilus Influenzae Type B), Hepatitis A, Hepatitis B, Meningococcal, Varicella, Pneumococcal, Influenza.** If you have already received some or all of the required vaccinations, you should bring your previous vaccination records with you to your medical exam for verification and transfer to your international vaccination record. Physicians at the panel sites listed below can determine which of the listed vaccinations are medically appropriate for you, given your age, medical history, and current medical condition. Only vaccinations verified or administered at the panel sites listed below will be accepted by the Consulate.

NAME	ADDRESS, PHONE NUMBER, PRICE
Health Care Center of Guangdong International Travel	4/F, 5/F East Tower, Poly Bld, No. 59 Huali Road, Zhujiang New Town, Guangzhou Tel: (020) 81219500/81219513 (limited slots for Saturday appointment) Basic fee: RMB1300 for adult, RMB1500 for child aged 2 to 14, RMB700 for child aged under 2 For the latest information on medical examination appointments and instructions, please visit this panel physician’s website www.gdwbzx.com .
Fujian Provincial Hospital (South Branch)	516 Jinrong South Road, Fuzhou, Fujian Tel: (0591) 88619601/88619602 Basic fee: RMB1400 for adult, RMB1500 for child aged 2 to 14, RMB900 for child aged under 2 For the latest information on medical examination appointments and instructions, please visit this panel physician’s website http://cgjt.fjssl.com.cn/ .
Shanghai International Travel Medical Center	2/F Building 3, No. 15 Jin Bang Road, Shanghai Tel: (021) 62688851 Basic fee: RMB1300 for adult, RMB1500 for child aged 2 to 14, RMB900 for child aged under 2 For the latest information on medical examination appointments and instructions, please visit this panel physician’s website http://sithc.chinaport-sh.com.cn/ .
Beijing International Travel Healthcare Center	20 Hepingli North Street, Dongcheng Dist., Beijing 100013 Tel: (010) 58648801 Basic fee: RMB1248 for adult, RMB1445 for child aged 2 to 14, RMB705 for child aged under 2 For the latest information on medical examination appointments and instructions, please visit this panel physician’s website http://114.246.12.16/en/ImportantNotes.aspx .