



Embassy of the United States of America

Singapore

Consular Section, Immigrant Visa Unit
27 Napier Road Singapore 258508
Email: singaporecon@state.gov

VISA INSTRUCTIONS FOR FIANCEE NON-IMMIGRANT VISA APPLICANTS

This office has received a petition entitling you to the K-1 nonimmigrant visa classification as an alien proceeding to the United States to marry an American citizen. To prepare for your interview appointment with a consular officer, please read and follow carefully the instructions below.

FIRST: Complete Form DS-160: You and your children must each complete Form DS-160 to apply for a K1/K2 visa. Go to ceac.state.gov to complete the DS-160. You must: 1) complete the online visa application and 2) print the application form confirmation-page to bring to your interview. Please print an additional copy of the confirmation page to be sent in with this checklist.

SECOND: Obtain the following documents on this checklist, which pertain to you. **DO NOT** send them to this office.

PASSPORT: A passport must be valid for travel to the United States and must have at least six months validity beyond the issuance date of the visa. Please be advised that the visa will be issued in the same name as is listed in your passport. Children must have their own individual passports.

BIRTH CERTIFICATE: A birth certificate is required for each person named in the application. Birth records must be presented for all unmarried children under age 21, even if they are not applying for a visa at this time. The certificate must state the date and place of birth and names of both parents.

UNOBTAINABLE BIRTH CERTIFICATES: If an official birth certificate is not obtainable, present the best possible secondary evidence, such as a baptismal certificate, hospital certificate, school records, and/or a notarized affidavit from your parents.

POLICE CERTIFICATES: Each applicant aged 16 years or over is required to submit a police certificate from the police authorities of each locality where the applicant has resided for twelve months or more since attaining the age of sixteen. A police certificate must be obtained from the country of nationality and current residence, if applicant has resided more than 6 months since age 16 in the country. A police certificate must also be obtained from the police authorities of any place where the applicant has been arrested for any reason, regardless of the length residence. Police certificates must cover the entire period of the applicant's residence in that specific country. The certificate from your current country of residence and country of nationality must be of *recent date* (not older than 6 months), when presented to the consular officer. Further information about obtaining police certificates from specific countries can be found on the U.S. State Department website under the "Visa reciprocity and Country Documents Finder": https://travel.state.gov/content/visas/en/immigrate/immigrant-process/documents/Supporting_documents.html

COURT AND PRISON RECORDS: Persons convicted of a crime must submit each court record and any prison record, regardless that they have benefited from an amnesty or pardon.

MILITARY RECORDS: A military service record, if applicable and obtainable, is required.

PHOTOGRAPHS: Two (2) color photographs are required for each applicant, regardless of age. The photographs must be full face 2 inches (about 50mm) square, unretouched and unmounted, with white background. No head covering or glasses should be worn.

MARRIAGE CERTIFICATES: Petitioners and beneficiaries who were previously married are required to present a marriage certificate and proof of the termination of any previous marriage (e.g. death certificate spouse, court-certified divorce decree or annulment). For Filipino applicants and applicants residing in the Philippines, who claim no prior marriage(s) or who's previous marriage was terminated more than two years ago, please obtain a 'Certificate of No Marriage' from the Philippines Statistics Authority and this must be sent directly from PSA to the Immigrant Visa Unit, Consular Section, U.S. Embassy Singapore, 27 Napier Road, Singapore 258508. This office will not accept the certificate submitted by individual applicant.

EVIDENCE OF SUPPORT: Evidence which will show that you and your children, if any, are not likely to become public charges in the United States. If an affidavit of support is to be submitted, Form I-134 should be used.

MEDICAL EXAMINATION: Arrange for a medical examination with the physician listed on the attached information sheet. You are responsible for the cost of the examination. A medical examination is also required for each child who will accompany you.

EVIDENCE OF RELATIONSHIP: You may be asked to submit proof of a valid fiancé/fiancée relationship with your petitioner. It is useful to bring with you letters, photographs, or other evidence of your engagement.

TRANSLATIONS: All documents not in English must be accompanied by an English translation. Translations must be certified by a competent and registered translator. The original document that is being translated must also be presented with the original translation.

FEES: The application fee for fiancé(e) visa is *S\$371/- per person. Please check the following webpage for instructions on paying the non-immigrant visa application fee: <http://www.ustraveldocs.com/sg/sg-niv-paymentinfo.asp>

You must print the U.S. visa application deposit slip which is available online if you wish to pay the visa application fee at a post office. The MRV fee for K visa application is US\$265. Bring along the deposit slip to pay your fee. **DO NOT** print multiple copies of the same deposit slip. You must have a unique deposit slip for each transaction.

The deposit slip carries an expiration date. If you are not able to make payment before your deposit slip expires, you will need to visit the aforementioned website to generate a new deposit slip. The agents at the post office will **NOT** accept payments accompanied by expired deposit slips. You will receive a receipt when your payment is accepted. * *Subject to changes* *

THIRD: As soon as you have obtained all of the documents that applies in your case. Carefully read the statement on the next page, sign, date it, and mail the checklist to this office together with the payment receipt and the DS-160 confirmation page. After these have been returned to this office, you will be scheduled for a visa interview at the earliest possible date. K Visa appointments **CANNOT** be scheduled online or via the call center. You should bring all of the above pertinent documents, original with a photocopy each, with you to the interview.

Normally you will not receive any further correspondence from this office until the appointment is scheduled. You do not need to contact this office unless you have to report a **CHANGE OF ADDRESS** or a change in your situation, such as marriage, death of petitioner, or birth of children, etc, or if we have requested additional information from you.