



Embassy of the United States of America
Consular Section
P.O Box 194
Accra, Ghana

Date:

INSTRUCTIONS AND REQUIREMENTS FOR FIANCÉ(E) VISA APPLICANTS

Dear Applicant,

The U.S. Embassy, Accra is ready to proceed with your fiancé(e) visa application. After you have paid your fee and scheduled your appointment, you will come for your interview. Please review the following information carefully as you prepare for your interview.

The following are required for the visa interview.

1. Fill out the online DS-160 visa application form by following the instructions at <https://ceac.state.gov/genniv/>. **Print and keep the DS-160 confirmation barcode page** for submission on your day of interview.
2. **Visa Application Fee:** \$265 or its equivalent in Ghana Cedis must be paid at any branch of Guaranty Trust Bank in Ghana. Be sure to keep the payment receipt number. This fee is non-refundable.
3. **Schedule the interview:** You must schedule your visa interview appointment by following the instructions at <http://www.ustraveldocs.com>. You will need your payment receipt to schedule the interview.
4. **International Passport:** Your passport must be valid for at least six months past your planned date of arrival in the United States.

Please read the attached requirements carefully and follow the instructions.

Upon arrival at the Consular Section on your appointment day, please present your appointment confirmation sheet.

Thank you.

- **LETTER OF INTENT TO MARRY:** Letters signed by the Petitioner and Beneficiary signed within 30 days of the visa interview should be submitted, if not already sent with the original I-129F.

- **EVIDENCE OF RELATIONSHIP:** Bring evidence of your ongoing relationship with the Petitioner. Evidence includes, but is not limited to, photographs, phone records, emails, chat transcripts, and anything else that may show an ongoing relationship.

- **OTHER DOCUMENTS:** If you have ever had a U.S. immigration violation, please bring all documents related to those violations. If you have previously resided within the U.S., you are encouraged to bring evidence of your immigration status during your stay. If you have ever been convicted of a crime, please bring certified court records.

All documents not in English must be accompanied by a certified and notarized English translation.

MEDICAL EXAMINATION INFORMATION

Dear Applicant:

You are required to a medical report as part of your immigration process, which includes the following tests and vaccinations:

- Physical Examination
- Chest X-Ray (applicants 15 and older)
- Serologic Tests and Syphilis and Gonorrhea (applicants 15 and older)
- Vaccinations

We only accept medical exam results from the providers listed below. In some cases, the physician may require additional specialized tests. Some providers may not be able to perform all the required tests, and you may be required to go to multiple facilities to complete the tests.

Test results are generally valid for six months, but could be for three months in certain cases. Visa applicants will need to re-do any test that has expired. We suggest that you complete your medical examination shortly before your scheduled interview.

Once you have completed the tests and vaccinations, please bring the results from the clinic to the interview in a sealed envelope.

Please bring your passport and six passport sized photographs, your vaccination records, list of current medications, list of previous surgeries, reading glasses and the appointment letter from the embassy with you when you visit any of the medical providers below.

You will also be required to provide your address in Ghana and proposed US address.

Applicants are responsible for all medical fees and are expected to make payments to the service provider at the time of the exam or vaccination.

LIST OF APPROVED MEDICAL SERVICE PROVIDERS

Name of Organization

AKAI HOUSE CLINIC

No. 1, Sixth Circular Road, Cantonments

Adjacent to the American Embassy

Monday - Friday, 8 AM to 3PM

Saturday 8 AM-12 NOON

Phone# +233 (0)302 784772, +233 (0)302 784773, +233 (0)302 784774

HOLY TRINITY MEDICAL CENTRE

Nii Amar Koranteng Street

Swanlake, North Kaneshie

Monday – Friday, 8 AM to 4 PM

Saturday 8 AM to 2 PM

Phone #: +233 (0)233-415-061, +233 (0)267-315-061, +233 (0)270-315-160, +233 (0)262-315-061

Interview Preparation Checklist

On the day of your interview, bring the documents listed below for each visa applicant. Put them in the order listed below and be ready to hand them to consular staff. Use the checkboxes on the left side of this page to be sure that you have collected all the required documents.

- PASSPORTS**: Bring your current passport and all former or expired passports. Your current passport must be valid for at least six months from the date of your planned arrival in the U.S. and should reflect your correct name and date of birth. All children, regardless of their age, must obtain their own separate passports.
- PHOTOGRAPHS**: Bring two color copies of your photograph in front of a white background that are 2 x 2 inches (51 x 51 mm) in size. Do not wear earrings, head coverings or glasses in your photograph.
- DS-160 CONFIRMATION PAGE**
- MEDICAL REPORT**: Bring your medical report. You should undergo a medical exam from one of the panel physicians before your interview. Information on your medical exam is available in this packet.
- POLICE CERTIFICATE**: If you are 16 or older and reside in Ghana, you need to obtain a police certificate. The Police Report may be obtained at the Local CID Office, Police Headquarters, Ring Road, Osu. This certificate is valid for one year from the date of issuance.
- FOREIGN POLICE CERTIFICATE**: If you have resided in any other country for one year or more after the age of 16, you may also be required to submit a police certificate for this country. U.S. police certificates are not required for applicants who have lived in the United States.
- BIRTH CERTIFICATE**: Bring your original and a clear photocopy. Please bring birth certificates for any children who will travel with you.
- DEATH AND DIVORCE CERTIFICATES**: If you have ever been married before, bring an original death certificate or divorce decree, together with a clear photocopy.
- FINANCIAL SUPPORT**: Please submit an Affidavit of Support (Form I-134) together with any supporting documents (generally a tax return or IRS tax transcript)

Frequently Asked Questions

What do I do if I need to reschedule my visa interview appointment? If you cannot keep your scheduled visa appointment, please reschedule at www.ustraveldocs.com.

Who can attend my visa interview? Generally, you may not bring anyone else to your interview. We do make the following exceptions to this policy:

- Applicants under age 18 may be accompanied by a parent, guardian, or a guardian authorized by a parent with a notarized power of attorney.
- Elderly applicants or applicants with disabilities may be accompanied by a helper.

What should I carry to the interview? You should bring only the required documents in an unsealed plastic bag or folder. Mobile phones and most purses/bags are not permitted.

Am I guaranteed a visa? We cannot guarantee in advance that your visa will be approved. Do not make any travel arrangements, dispose of your property, or give up your job until you have received your visa.

How will I receive my visa? If approved, you will be given a document that will provide you with instructions on how to pick up your visa.

What will my visa look like? The visa will be affixed inside your passport and you will be given a sealed envelope with additional documents which should be carried in your hand luggage, UNOPENED and submitted to the immigration inspector at the U.S. port-of-entry.

How long will my visa be valid for? Your visa will generally be valid for six months or until the date your medical exam results expire, whichever is shorter.

How quickly do I need to apply for my visa? You generally have one year to pursue your visa application from the date we notify you to start the application process. The appointment letter serves as the official notice. Your immigrant visa registration and petition will be cancelled if you fail to apply within one year of receiving this letter. If you are required to submit additional documents after your visa interview, you have one year to submit those documents or your immigrant visa registration and petition will be cancelled.

What if a family member wants to apply for their visa later? If you have a family member who qualifies to immigrate now but intends to stay in Ghana longer than you, bring the following documents to your interview:

- Original birth certificate for your family member, as well as a clear photocopy
- A passport-size photograph of your family member
- Passport or other government-issued photo identification for your family member