

January 5, 2018

U.S. Department of Homeland Security  
U.S. Citizenship and Immigration Services  
National Benefits Center  
P.O. Box 648004  
Lee's Summit, MO 64002



U.S. Citizenship  
and Immigration  
Services

Full Name  
Street Address  
City, State ZIP

Barcode: I-485 Receipt Number

I-485 Receipt Number

Barcode: A Number

A Number

RE: I-485, Application to Register Permanent Residence or Adjust Status

**REQUEST FOR INITIAL EVIDENCE (I-485)**

**Why We Are Writing You**

This office is unable to complete the processing of your Application to Register Permanent Residence or Adjust Status, (Form I-485). We are writing to inform you that we need more information from you to make a decision on your case. Please read this letter carefully and follow all of the instructions below.

**What You Need To Do**

You must provide the following information for us to make a final decision on your case. **Please include a copy of ALL pages of this letter with your response**

- Submit one of the following: 1. Evidence of your lawful admission or parole into the United States. Such evidence includes, but is not limited to, Form I-94, Arrival/Departure Record, Form I-512 with completed arrival stamp, or a copy of the nonimmigrant visa page of your passport showing admission to the United States.

OR

- 2. Evidence that you were granted Parole-in-Place as a spouse, child or parent of someone who is serving on active duty in the U.S. Armed Forces, in the Selected Reserve of the Ready Reserve or who previously served in the U.S. Armed Forces or Selected Reserve of the Ready Reserve.

OR

- 3. If you last entered the United States without inspection, you must submit evidence of your eligibility for

adjustment of status under section 245(i) of the Immigration and Nationality Act (INA), submit the following:

- A completed and signed Supplement A
- \$1,000 penalty fee, if applicable
- Evidence of eligibility for 245(i) adjustment. Such evidence may include, but is not limited to: A copy of Form I-797, Notice of Action, showing you were the beneficiary (or derivative beneficiary) of a Form I-130, I-140, I-360 or I-526 filed on or before April 30, 2001; A copy of a Department of Labor Form ETA-750, Application for Alien Employment Certification, which was properly filed with the U.S. Department of Labor on or before April 30, 2001; A copy of the acknowledgement letter from the local labor office or state workforce agency where your (or the principal beneficiary's) labor certification was originally filed on before April 30, 2001. Any such letter must be issued by the agency, indicate the alien worker's name and provide the date the application was properly filed. Mere proof that a filing was mailed to the agency, such as a postal receipt, is not enough;

If you are a derivative beneficiary, providing documents that you were the spouse or child of the principal beneficiary at the time the eligible immigrant visa petition (or labor certification) was submitted.

When submitting the \$1,000 surcharge fee, you must submit the fee with the Supplement A and a copy of your I-485 receipt notice to:

USCIS  
PO Box 805887  
Chicago, IL 60680-4120

The \$1,000 penalty fee must be paid with each application submitted under the provisions of Section 245(i) of the Act.

Failure to submit a Supplement A or a copy of the Supplement A along with the penalty fee will result in your payment being rejected. This may result in a denial of your application(s).

You do not need to pay the \$1,000 fee if at the time of filing you are:

- Under 17 years of age; or
- The spouse or child (unmarried and under 21 years of age) of a legalized alien, and have a copy of a USCIS receipt or approval notice for a properly filed Form I-817, Application for Family Unity Benefits. NOTE: You will NOT be refunded the \$1,000 penalty fee, if you are not 245(i) eligible.
- The Social Security Administration (SSA) earnings statement you submitted as proof you have worked or can be credited with 40 quarters does not contain 40 quarters (10 years) of work history. If your SSA earnings statement or other SSA provided documentation does not show you have earned or can be credited with 40 quarters of work, you cannot use Form I-864W, Intending Immigrant's Affidavit of Support Exemption.  
The petitioner/sponsor must submit a completed and signed Form I-864, Affidavit of Support (revision date 07/02/2015), and provide copies of the most recent Federal income tax returns. Form I-134 is no longer acceptable to use for Adjustment of Status.

**When You Need To Do It**

You must send the requested information by mail to the address shown below within 87 days.

You must submit all of the requested evidence at one time. If you submit only part of the evidence, we will make a decision based on the evidence that you submit. We will not consider any evidence that is submitted after the due date. If you do not respond to this request by the date shown above, we will deny your case.

If you submit a document in any language other than English, you must provide: (1) a copy of the original document in its foreign language; and (2) a full English translation of the document. The translator must certify that the translation is complete and accurate and that he or she is competent to translate from the foreign language to English.

We strongly recommend you keep a copy of all documents that you submit to USCIS in response to this request.

**Please include a copy of ALL pages of this letter with your response.**

Submit your response with requested document(s), information, etc. to this address:

Regular Mail	Express Mail or Courier Deliveries
U.S. Department of Homeland Security National Benefits Center P.O. Box 648004 Lee's Summit, MO 64002	USCIS, Attention: Adjustment of Status 850 NW Chipman Rd Lee's Summit, MO 64063

Please do not forget to include a copy of ALL pages of this letter with your response

Sincerely,



Robert M. Cowan  
Director

Barcode: A63A4A1818 (Digits of 1485 Receipt Number)