



CONSULATE GENERAL OF THE
UNITED STATES OF AMERICA

1095 West Pender Street, Vancouver, B.C. V6E 2M6
E-mail: Vancouverk@state.gov Fax: (604) 685-7175

VISA INSTRUCTIONS FOR FIANC(E) NONIMMIGRANT VISA APPLICANTS

This office has received a petition entitling you to "K-1" nonimmigrant visa classification as an alien proceeding to the United States to marry an American citizen. Please read and follow carefully the instructions below.

STEP ONE: Complete on-line form DS-230 1, Biographic Data, Part 1 at <http://travel.state.gov/visa/frvi/forms.html> and return immediately to this office by fax at (604) 685-7175. This office cannot process your case until this form is received.

STEP TWO: Obtain each of the following documents. Unless otherwise noted all documents must be original or certified by the original issuing body. **DO NOT send them to this office.** As you obtain each document, check the box before each item. When you have all items listed, read steps three and four and return this checklist by fax.

- PASSPORT:** A passport must be valid for travel to the United States and must have at least six months validity beyond the issuance date of the visa. Children may be included in a parent's passport, but, if over the age of 16, they must have their photograph attached to the passport.
- MEDICAL EXAMINATION:** Arrange for a medical examination by one of the physicians listed on the enclosed medical instructions. **Dr. Ian Morgan, the Vancouver physician can in many cases have the results available the same day.** Please note that **YOU must pay for the medical examination**, the doctor's office will inform you of the applicable fees. A medical examination is also required for each unmarried minor child/children who will accompany you to the United States.
- BIRTH CERTIFICATES:** One original and a copy of the birth certificate of each person named in the application is required. **The certificate must state the names of both parents of the applicant. (Note for Canadians: the wallet-size certificate will not suffice, contact the Vital Statistics office in the province which you were born to obtain a long form certificate).**
- UNOBTAINABLE BIRTH CERTIFICATES:** If an official birth certificate is not obtainable, present the best possible secondary evidence, such as a baptismal certificate, hospital certificate, school records, and/or a notarized affidavit from your parents.
- POLICE CERTIFICATES:** Please obtain police certificates from the police authorities of each locality where you have resided for *six months* or more since attaining the age of sixteen. A police certificate must also be obtained from the police authorities of any place where the applicant has been arrested for any reason, regardless of the length of residence. **CANADA:** To obtain a Canadian police certificate, residents of Canada should apply with this letter to the Royal Canadian Mounted Police Detachment nearest their place of residence. Residents of Vancouver can obtain their police certificate at the Vancouver detachment of the RCMP located at: 5255 Heather Street, Vancouver between the hours of 7:00 am to 3:00 p.m. Monday to Friday inclusive. You are requested to present this letter and identification, **no appointment is necessary. Police certificates must be less than one year old on the day of the visa appointment.** **ALL OTHER COUNTRIES:** You should inquire to the appropriate CONSULATE GENERAL for police certificate information. It is NOT necessary to obtain police certificates from the United States.
- COURT AND PRISON RECORDS:** Persons convicted of a crime must obtain a certified copy of each court record and any prison record, regardless that they may have benefited from an amnesty or pardon.
- PHOTOGRAPHS:** Five (5) identical photographs are required. The photographs must be taken within the past six months, 2 by 2 inches (50x50mm) in size, unmounted, with no head covering, and showing a full, front-face view against a light background. Photos should be in color with a white or off white background. **Photos taken in front of busy, patterned, or dark backgrounds will not be accepted.** The applicant must sign the reverse side of each photograph. Provide three photographs to the panel physician at the time of your medical appointment.

- DIVORCE AND DEATH CERTIFICATES:** If you or your fiancé(e) were married previously, obtain one certified copy of your marriage certificate(s), and one certified copy of the divorce decree, annulment, or death certificate to prove the dissolution of each such prior marriage. The certificate must show that it is an extract from official records and must bear the seal of the issuing authority. Bring a photocopy if you need your original back.
- EVIDENCE OF SUPPORT:** Evidence which will show that you and your children, if any, are not likely to become public charges in the United States. The enclosed information sheet, Optional Form 167, lists evidence which may be presented to meet this requirement of law. An affidavit of support (Form I-134) must be submitted. Complete on-line form I-134 at <http://www.uscis.gov/graphics/formsfee/forms/i-134.htm>.
- DOCUMENTS FOR ACCOMPANYING CHILD/CHILDREN:** Your child/children, if under 21 and unmarried, may also receive a visa. Each child must have all the documents noted above, except police certificates if under the age of 16. Evidence of support (see above) must mention each child by name.
- EVIDENCE OF RELATIONSHIP:** You may be asked to submit proof of a valid fiance/fiancee relationship with your petitioner. It is, therefore, useful to bring with you letters, photographs, or other evidence of your engagement.
- TRANSLATIONS:** All documents not in English must be accompanied by a certified English translation.
- FEE:** A \$100.00 US non-refundable application fee for EACH applicant. The fee can be in the form of a money order payable to the U.S. Treasury, or in US FUNDS in exact change no coins. Personal checks are NOT accepted.

STEP THREE: Complete on-line form DS-156 (Nonimmigrant Visa Application-in duplicate), and DS-156K (NonImmigrant Fiance(e) Visa application) at http://travel.state.gov/visa/frvi_forms.html. All questions on forms must be answered. If your children will apply with you, two copies of Form DS-156 for each child must be completed in full, including photograph.

STEP FOUR: As soon as you have obtained all of the documents that apply in your case, carefully read the statement at the bottom of this page, sign and date it, and return the checklist by fax at (604) 685-7175 to this office. Be certain that you have placed a check mark in the boxes under STEP TWO for each document that you have obtained. We will notify you later when you should come to the office to make a final application for your visa.

If you have any questions about your application, please contact us by email at VancouverK@state.gov or by fax at (604) 685-7175 attn: K. visas.

- Enclosures: 1. Form OF-167, Public Charge Evidence
2. Medical Examination Instructions

I hereby certify that I have collected all of the documents checked and have completed all of the other steps listed. I request an appointment for an interview with a consular officer. I fully realize that no assurance can be given whether a fiance(e) visa will be issued to me, until after I am interviewed by a consular officer. At the time of my interview, I intend to apply:

_____ 1. Alone _____ 2. Myself and the following minor children (print name of each accompanying child):

Children under 14 years of age do not have to appear for an interview at the consulate. Please be sure to bring his/her documentation with you on the appointment day. In some cases, the Consul might request their personal appearance.

Appointment date preferred (excluding US/Canadian Holidays) _____

Proposed date of marriage: _____ Case number: _____

Type or print complete name Present address

Date Signature Telephone number (collect, if necessary)

E-mail address

U. S. Department of Justice
Immigration and Naturalization Service

Affidavit of Support

(ANSWER ALL ITEMS: FILL IN WITH TYPEWRITER OR PRINT IN BLOCK LETTERS IN INK.)

I, _____, residing at _____
(Name) (Street and Number)

(City) (State) (ZIP Code if in U.S.) (Country)

BEING DULY SWORN DEPOSE AND SAY:

1. I was born on _____ at _____
(Date) (City) (Country)

If you are *not* a native born United States citizen, answer the following as appropriate:

- a. If a United States citizen through naturalization, give certificate of naturalization number _____
- b. If a United States citizen through parent(s) or marriage, give citizenship certificate number _____
- c. If United States citizenship was derived by some other method, attach a statement of explanation.
- d. If a lawfully admitted permanent resident of the United States, give "A" number _____

2. That I am _____ years of age and have resided in the United States since (date) _____

3. That this affidavit is executed in behalf of the following person:

Name		Sex	Age
Citizen of--(Country)		Marital Status	Relationship to Deponent
Presently resides at--(Street and Number)		(City)	(State) (Country)

Name of spouse and children accompanying or following to join person:

Spouse	Sex	Age	Child	Sex	Age
Child	Sex	Age	Child	Sex	Age
Child	Sex	Age	Child	Sex	Age

4. That this affidavit is made by me for the purpose of assuring the United States Government that the person(s) named in item 3 will not become a public charge in the United States.

5. That I am willing and able to receive, maintain and support the person(s) named in item 3. That I am ready and willing to deposit a bond, if necessary, to guarantee that such person(s) will not become a public charge during his or her stay in the United States, or to guarantee that the above named will maintain his or her nonimmigrant status if admitted temporarily and will depart prior to the expiration of his or her authorized stay in the United States.

6. That I understand this affidavit will be binding upon me for a period of three (3) years after entry of the person(s) named in item 3 and that the information and documentation provided by me may be made available to the Secretary of Health and Human Services and the Secretary of Agriculture, who may make it available to a public assistance agency.

7. That I am employed as, or engaged in the business of _____ with _____
(Type of Business) (Name of concern)

at _____
(Street and Number) (City) (State) (Zip Code)

I derive an annual income of (if self-employed, I have attached a copy of my last income tax return or report of commercial rating concern which I certify to be true and correct to the best of my knowledge and belief. See instruction for nature of evidence of net worth to be submitted.) \$ _____

I have on deposit in savings banks in the United States \$ _____

I have other personal property, the reasonable value of which is \$ _____

I have stocks and bonds with the following market value, as indicated on the attached list which I certify to be true and correct to the best of my knowledge and belief. \$ _____
 I have life insurance in the sum of \$ _____
 With a cash surrender value of \$ _____
 I own real estate valued at \$ _____
 With mortgages or other encumbrances thereon amounting to \$ _____

Which is located at _____
 (Street and Number) (City) (State) (Zip Code)

8. That the following persons are dependent upon me for support: (Place an "X" in the appropriate column to indicate whether the person named is *wholly or partially* dependent upon you for support.)

Name of Person	Wholly Dependent	Partially Dependent	Age	Relationship to Me

9. That I have previously submitted affidavit(s) of support for the following person(s). If none, state "None"
 Name _____ Date submitted _____

10. That I have submitted visa petition(s) to the Immigration and Naturalization Service on behalf of the following person(s). If none, state none.

Name _____ Relationship _____ Date submitted _____

11. (Complete this block only if the person named in item 3 will be in the United States temporarily.)
 That I do intend do not intend, to make specific contributions to the support of the person named in item 3. (If you check "do intend", indicate the exact nature and duration of the contributions. For example, if you intend to furnish room and board, state for how long and, if money, state the amount in United States dollars and state whether it is to be given in a lump sum, weekly, or monthly, or for how long.)

OATH OR AFFIRMATION OF DEPONENT

I acknowledge that I have read Part III of the Instructions, Sponsor and Alien Liability, and am aware of my responsibilities as an immigrant sponsor under the Social Security Act, as amended, and the Food Stamp Act, as amended.

I swear (affirm) that I know the contents of this affidavit signed by me and the statements are true and correct.

Signature of deponent _____

Subscribed and sworn to (affirmed) before me this _____ day of _____, 19_____

at _____ My commission expires on _____

Signature of Officer Administering Oath _____ Title _____

If affidavit prepared by other than deponent, please complete the following: I declare that this document was prepared by me at the request of the deponent and is based on all information of which I have knowledge.

(Signature)

(Address)

(Date)

INSTRUCTIONS

I. EXECUTION OF AFFIDAVIT. A separate affidavit must be submitted for each person. You must sign the affidavit in your full, true and correct name and affirm or make it under oath. If you are **in the United States** the affidavit may be sworn or affirmed before an immigration officer without the payment of fee, or before a notary public or other officer authorized to administer oaths for general purposes, in which case the official seal or certificate of authority to administer oaths must be affixed. If you are **outside the United States** the affidavit must be sworn to or affirmed before a United States consular or immigration officer.

II. SUPPORTING EVIDENCE. The deponent must submit in duplicate evidence of income and resources, as appropriate:

A. Statement from an officer of the bank or other financial institution in which you have deposits giving the following details regarding your account:

1. Date account opened.
2. Total amount deposited for the past year.
3. Present balance.

B. Statement of your employer on business stationery, showing:

1. Date and nature of employment.
2. Salary paid.
3. Whether position is temporary or permanent.

C. If self-employed:

1. Copy of last income tax return filed or,
2. Report of commercial rating concern.

D. List containing serial numbers and denominations of bonds and name of record owner(s).

III. SPONSOR AND ALIEN LIABILITY. Effective October 1, 1980, amendments to section 1614(f) of the Social Security Act and Part A of Title XVI of the Social Security Act establish certain requirements for determining the eligibility of aliens who apply for the first time for Supplemental Security Income (SSI) benefits. Effective October 1, 1981, amendments to section 415 of the Social Security Act establish similar requirements for determining the eligibility of aliens who apply for the first time for Aid to Families with Dependent Children (AFDC) benefits. Effective December 22, 1981, amendments to the Food Stamp Act of 1977 affect the eligibility of alien participation in the Food Stamp Program. These amendments require that the income and resources of any person who, as the sponsor of an alien's entry into the United States, executes an affidavit of support or similar agreement on behalf of the alien, and the income and resources of the sponsor's spouse (*if living with the sponsor*) shall be deemed to be the income and resources of the alien under formulas for determining eligibility for SSI, AFDC, and Food Stamp benefits during the three years following the alien's entry into the United States.

An alien applying for SSI must make available to the Social Security Administration documentation concerning his or her income and resources and those of the sponsor including information which was provided in support of the application for an immigrant visa or adjustment of status. An alien applying for AFDC or Food Stamps must make similar information available to the State public assistance agency. The Secretary of Health and Human Services and the Secretary of Agriculture are authorized to obtain copies of any such documentation submitted to INS or the Department of State and to release such documentation to a State public assistance agency.

Sections 1621(e) and 415(d) of the Social Security Act and subsection 5(i) of the Food Stamp Act also provide that an alien and his or her sponsor shall be jointly and severably liable to repay any SSI, AFDC, or Food Stamp benefits which are incorrectly paid because of misinformation provided by a sponsor or because of a sponsor's failure to provide information. Incorrect payments which are not repaid will be withheld from any subsequent payments for which the alien or sponsor are otherwise eligible under the Social Security Act or Food Stamp Act, except that the sponsor was without fault or where good cause existed.

These provisions do not apply to the SSI, AFDC or Food Stamp eligibility of aliens admitted as refugees, granted political asylum by the Attorney General, or Cuban/Haitian entrants as defined in section 501(e) of P.L. 96-422 and of dependent children of the sponsor or sponsor's spouse. They also do not apply to the SSI or Food Stamp eligibility of an alien who becomes blind or disabled after admission into the United States for permanent residency.

IV. AUTHORITY/USE/PENALTIES. Authority for the collection of the information requested on this form is contained in 8 U.S.C. 1182(a)(15), 1184(a), and 1258. The information will be used principally by the Service, or by any consular officer to whom it may be furnished, to support an alien's application for benefits under the Immigration and Nationality Act and specifically the assertion that he or she has adequate means of financial support and will not become a public charge. Submission of the information is voluntary. It may also, as a matter of routine use, be disclosed to other federal, state, local and foreign law enforcement and regulatory agencies, including the Department of Health and Human Services, the Department of Agriculture, the Department of State, the Department of Defense and any component thereof (if the deponent has served or is serving in the armed forces of the United States), the Central Intelligence Agency, and individuals and organizations during the course of any investigation to elicit further information required to carry out Service functions. Failure to provide the information may result in the denial of the alien's application for a visa, or his or her exclusion from the United States.



EVIDENCE WHICH MAY BE PRESENTED TO MEET THE PUBLIC CHARGE PROVISIONS OF THE LAW

GENERAL

The Immigration and Nationality Act requires an applicant for a visa to establish to the satisfaction of the consular officer at the time of application for a visa, and also to the satisfaction of the United States immigration official at the time of application for admission to the United States, that he or she is not likely at any time to become a public charge.

An applicant for an immigrant visa may generally satisfy this requirement of the law by the presentation of documentary evidence establishing that:

1. The applicant has, or will have, in the United States personal funds sufficient to provide support for the applicant and dependent family members, or sufficient to provide support until suitable employment is located;
2. The applicant has arranged employment in the United States that will provide an adequate income for the applicant and dependent family members;
3. Relatives or friends in the United States will assure the applicant's support; or
4. A combination of the above circumstances exists.

APPLICANT'S OWN FUNDS

An applicant who expects to be able to meet the public charge provisions of the law through personal financial resources may submit to the consular officer evidence of funds or income from one or more of the following sources:

1. Statement from a senior officer of a bank showing present balance of applicant's account, date account was opened, the number and amount of deposits and withdrawals during the past 12 months, and the average balance during the year (if there have been recent unusually large deposits, an explanation therefore should be given);
2. Proof of ownership of property or real estate, in the form of a title, deed or the equivalent, and a letter from a lawyer, banker or responsible real estate agent showing its present valuation (any mortgages or loans against the property must be stated);
3. Letter or letters verifying ownership of stocks and bonds, with present market value or expected earnings indicated;
4. Statement from insurance company showing policies held and present cash surrender value;
5. Proof of income from business investments or other sources.

If the financial resources are derived from a source outside the United States, a statement as to how the funds or income are to be transferred to the U.S. must be provided.

EMPLOYMENT

An applicant relying on an offer of prearranged employment to meet the public charge provisions of the law should have the prospective employer submit a notarized letter of employment on the letterhead stationary of the employing business. The letter should:

1. Contain a definite offer of employment;
2. Give a description of the job offered to the alien and an explanation of skills which qualify the alien for the position;
3. State the rate of compensation to be paid and, if pertinent, additional information detailing other benefits to be included in lieu of cash payment;

4. Specify the location, type, and duration (whether seasonal, temporary, or indefinite) of the employment offered; and
5. State whether the employment will be immediately available upon the applicant's arrival in the United States.

AFFIDAVIT OF SUPPORT

Persons in the United States who desire to furnish sponsorship for an applicant in the form of an affidavit of support should use Form I-134, Affidavit of Support, available from the Immigration and Naturalization Service. Sponsors may also elect to furnish a statement in the form of an affidavit sworn to before a notary public or other official competent to administer an oath, setting forth his or her willingness and financial ability to contribute to the applicant's support and reasons, in detail, for sponsoring the applicant.

The sponsor's affidavit should include:

1. Information regarding his or her annual income;
2. Where material, information regarding his or her other resources;
3. Obligations for the support of members of his or her own family and other persons, if any;
4. Other obligations and expenses;
5. Plans and arrangements made for the applicant's reception and support;
6. An expression of willingness to deposit a bond, if necessary, with the Immigration and Naturalization Service to guarantee that the applicant will not become a public charge in the United States; and
7. An acknowledgment that the sponsor is aware of his or her responsibilities under the Social Security Act, as amended, and the Food Stamp Act, as amended; that the affidavit will be binding upon to sponsor for three (3) years after entry of the named persons; and that the affidavit and supporting documentation may be made available to a public assistance agency. (The provisions of the above laws are contained in form DS-1858, Sponsor's Financial Responsibility Under the Social Security Act, and printed in Part III of the instructions for Form I-134.)

The sponsor should include in the affidavit a statement concerning his or her status in the United States. If the sponsor is an American citizen the affidavit should include a statement about how United States citizenship was acquired. If naturalized, the affidavit should indicate the date of naturalization, the name and location of the court, and the number of the sponsor's certificate of naturalization. If the sponsor is an alien who has been lawfully admitted into the United States for permanent residence, he or she should state in the affidavit the date and place of admission for permanent residence and the alien registration number which appears on his or her Alien Registration Receipt Card.

To substantiate the information regarding income and resources the sponsor should attach two or more of the following items to the affidavit:

1. Notarized copies of his or her latest federal income tax return;
2. A statement from his or her employer showing salary and the length and permanency of employment;
3. A statement from an officer of a bank regarding his or her account, the date the account was opened, and the present balance;
4. Any other evidence adequate to establish financial ability to carry out his or her undertaking toward the applicant for what might be an indefinite period of time.

If the sponsor is well established in business, he or she may submit a rating from a recognized business rating organization in lieu of the foregoing. If the sponsor is married, the affidavit should be signed jointly by both husband and wife. Affidavits of support should be of recent date when presented to the consular officer. They are unacceptable if more than one year has elapsed from the date of execution. A sponsor may prefer to forward his or her affidavit of support directly to the consular office where the visa application will be made, in which event the contents will not be divulged to the applicant.

NOTE: An applicant who expects to meet the public charge provisions of the law through the presentation of an affidavit of support is encouraged to forward this information sheet to his or her sponsor so as to assist the sponsor in preparing an affidavit.

SPONSOR'S FINANCIAL RESPONSIBILITY UNDER THE SOCIAL SECURITY ACT

IMPORTANT This document must be read and signed by persons wishing to submit an affidavit of support on behalf of an alien applying for an immigrant visa. A signed copy of this document must be attached to each copy of any affidavit of support submitted on behalf of an applicant and presented on day of appointment.

The Social Security Act, as amended, established certain requirements for determining the eligibility of aliens for Supplemental Security Income (SSI) and Aid to Families with Dependent Children (AFDC) benefits. The Food Stamp Act, as amended, contains similar provisions. These amendments require that the income and resources of any person (and that person's spouse) who executes an affidavit of support or similar agreement on behalf of an immigrant alien, be deemed to be the income and resources of the alien under formulas for determining eligibility for SSI, AFDC, and Food Stamp benefits during the three years following the alien's entry into the United States.

The eligibility of aliens for SSI, AFDC, and Food Stamp benefits will be contingent upon their obtaining the cooperation of their sponsors in providing the necessary information and evidence to enable the Social Security Administration and/or State Welfare Agencies to carry out these provisions. An alien applying for SSI, AFDC, or Food Stamp benefits must make available to the Social Security Administration and/or State Welfare Agencies documentation concerning his income or resources or those of his sponsors, including information which he provided in support of his application for an immigrant visa or adjustment of status. The Secretary of Health and Human Services and/or State Welfare Agencies are authorized to obtain copies of any such documentation from other agencies.

The Social Security Act and the Food Stamp Act also provide that an alien and his or her sponsor shall be jointly and severally liable to repay any SSI, AFDC, and Food Stamp benefits which are incorrectly paid because of misinformation provided by sponsor or because of sponsor's failure to provide information. Also, any incorrect payments of SSI and AFDC benefits which are not repaid will be withheld from any subsequent payments for which the alien or sponsors are otherwise eligible under the Social Security Act.

These provisions do not apply to aliens admitted as refugees or granted political asylum by the Attorney General. They also will not apply to the SSI eligibility of aliens who become blind or disabled after entry into the United States. The AFDC provisions do not apply to aliens who are dependent children of the sponsor or sponsor's spouse.

I, _____, residing at _____
(name) (street and number)

_____ acknowledge that I have read the above and am aware of my responsibilities as an immigrant sponsor under the Social Security Act, as amended, and the Food Stamp Act, as amended. This statement is submitted on behalf of the following persons:

Name	Sex	Age	Country of Birth	Married/Single	Relationship to Sponsor
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Signature of Sponsor(s)