

September, 3<sup>rd</sup>, 2014

National Visa Center  
ATTN: CMR / DR (IV civil documents)  
31 Rochester Ave. Suite 100  
Portsmouth, NH 03801-2914

Subject: Supporting Documents for the DS-260 for NVC Case Number [REDACTED]

**NOTE: DS-260 form and IV invoice are not available on the CEAC website yet. These civil documents are sent just with the purpose to be scanned in the system (and added to the rest of documents already sent –AOS package-) as soon as possible while IV invoice and DS-260 become available.**

Dear Sir/Madam:

Please find enclosed the supporting documents for the DS-260 as follows:

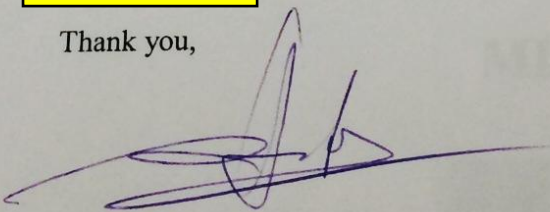
- AOS bar-coded cover sheet (**waiting to IV bar-coded cover sheet to be issued**)
- Two (2) passport-size photographs of beneficiary (case number, beneficiary's full name, and date of birth are written on back of both)
- Photocopy of the biographic data page of beneficiary's passport
- Original birth certificate of beneficiary and photocopy.
- Original marriage certificate of beneficiary and photocopy.
- Original police clearance certificate.

Scanned copies of documents submitted are exact copies of unaltered documents and I understand that I will be required to submit original documents to an Immigration or Consular officer at the interview.

I kindly request you to process the above forms at your earliest convenience and I am looking forward to an early approval.

If you have any questions or concerns on the above matter, please do not hesitate to contact me at [REDACTED] or at the address below.

Thank you,



Alberto Aparicio Muñoz

[REDACTED]  
E-28004 MADRID