



United States Department of State
 National Visa Center
 31 Rochester Ave., Suite 200
 Portsmouth, NH 03801-2915



CHECKLIST

August 26, 2014

NVC Case Number: CSB201

Dear

We have reviewed the documents you submitted to us. This letter has a list of documents that are missing or that need additional information. Please review the instructions and then submit the required information. If you do not provide this information, it will delay your immigrant visa interview.

If you have any questions about this letter, please send us an email at nvcinquiry@state.gov or call us at (603) 334-0700 between 7:00am and midnight U.S. Eastern Time.

When you send your response to us, please include a copy of this letter. Also write your case number CSB2014 clearly on the upper right-hand corner of every document that you send us.

After you mail or transmit the requested information, allow 30 business days for us to review your response. When we complete our review, we will send information about the next processing step.

If a period of one year passes without contacting the NVC (by e-mail, telephone, or mail), all submitted fees and documents will expire. If this happens, you will need to resubmit the fees and documents to continue the immigration process.

Case Number:
 Beneficiary's Name:
 Preference Category: CR1 - CONDITIONAL SPOUSE OF U.S. CITIZEN
 Priority Date: 15JUL2013

National Visa Center Case Number Barcode Cover Sheet

- You **must** use this cover sheet when you physically submit forms and/or supporting documents to the NVC.

Place a legible copy of this form on the top of each submission and mail to the address given below.

Note: Failure to use this cover sheet will delay your visa.

Use this cover sheet only for the case number indicated below.

Information for any other case(s) being mailed in the same package must include the cover sheet for that case.

**National Visa Center
ATTN: DR
31 Rochester Avenue, Suite 100
Portsmouth, NH 03801-2914**

- **Do Not** use this cover sheet if you are submitting forms and/or supporting documents by e-mail (Electronic Processing).

Instead, type your NVC case number in the subject line of the e-mail message. Follow the directions on www.immigrantvisas.state.gov to correctly scan and submit forms and documents.

CSB201



- (providing the baptism took place shortly after birth)
- An adoption decree for an adopted child
- An affidavit from a close relative, preferably the applicant's mother, stating the date and place of birth, both parents names, and the mother's maiden name

Suitability of documentation for immigration purposes

For many countries, the U.S. Department of State has established country-specific criteria for ensuring that applicants submit documents appropriate for visa processing. Please go to our website **immigrantvisas.state.gov** to determine if the U.S. Department of State has issued any country-specific guidelines for the document requested.

All documents not in English or in the official language of the country where the visa application will be processed must be accompanied by a certified translation. Your translation must include a statement by the translator which includes the following:

- Translation is accurate.
- Translator is competent to translate.

_____ 5 - MARRIAGE CERTIFICATE: _____

Please submit this applicant's original marriage certificate, or a certified copy, bearing the appropriate seal or stamp of the issuing authority. If the certificate is a certified copy of the original it must come from the issuing government authority and it must contain annotation by the issuing government authority indicating that it is an extract from the official records.

Documents must be from the appropriate issuing government authority. Failure to provide the correct document will delay your case and may result in re-scheduling of your interview, or refusal of a visa.

In addition to the original documents, or certified copies of the documents, a photocopy of the original documents must be submitted to the NVC.

For many countries, the U.S. Department of State has established country-specific criteria for ensuring that applicants submit documents appropriate for visa processing. Please go to **immigrantvisas.state.gov** to determine if the U.S. Department of State has issued any country-specific guidelines for the requested document.

All document not in English, or the official language of the country where the visa application will be processed, must be accompanied by a certified translation. Your translation must include a statement signed by the translator that states the following:

- Translation is accurate
- Translator is competent to translate

If it is impossible to obtain an original document or a certified copy of the original document because records have been destroyed or the appropriate government authority will not issue one, you should obtain a certified statement from the appropriate government authority stating the reason your record is not available.

_____ F - FINANCIAL EVIDENCE: _____

We received your Immigrant Visa Application; however, we have not received an Affidavit of Support form. You must submit an Affidavit of Support form before we can complete your case.

Please go to our website immigrantvisas.state.gov for instructions on how to obtain, complete, and submit an Affidavit of Support form.

When responding to the National Visa Center, please include the bar code sheet that came with this letter. Failure to include the bar code sheet may cause a delay in the processing of your case. The bar code sheet should be placed on top of all documents being submitted for this case and mailed to the address provided.

PLEASE NOTE: No interview will be scheduled until ALL of the information requested has been returned to the National Visa Center.

_____MOROCCO FICHE ANTHROPOMETRIQUE:_____

Moroccan citizens, over 18 years of age, must obtain a Fiche Anthropometrique from the Central Police station at their place of residence. The Fiche Anthropometrique can be obtained by resident citizens of Morocco upon presentation of the new format National Identification Card (Carte Nationale), a stamped self-addressed envelope, and a fee to the Service de l'Anthropometrie of the Central Police Station of the place of residence. [For schedule of fees, applicants should contact the Moroccan consular office nearest their place of residence.] Non-resident Moroccan citizens may request a Fiche Anthropometrique by writing directly to the Direction General de la Surete Nationale, Fichier Central de L'Anthropometrie, Rabat. The number and date of issue of the new format Carte Nationale must be included in the request. The fiche Anthropometrique is delivered only to bearers of the new format Carte Nationale.

_____MOROCCO CASIER JUDICIAIRE:_____

Moroccan citizens, over 18 years of age, must obtain a Casier Judiciaire from the Central Police station at their place of residence. Moroccans aged 16 to 18 should present an extract from the judicial records (Extrait du Casier Judiciaire). For non-Moroccan citizens, an extract from the judicial records (Extrait du Casier Judiciaire) must be obtained. The extrait du Casier Judiciaire can be obtained from the Tribunal de Premiere Instance of the place of birth by foreigners born in Morocco. Applicants must present some form of official document, such as a birth certificate, carte d'immatriculation, or a passport at the time of application. Foreigners not born in Morocco must make an application to the Casier Judiciaire Central, Ministere de la Justice, Rabat. Requests by mail must be accompanied by an authenticated identity paper bearing pertinent identity information, a photograph of the applicant and a self-addressed envelope.

[C2E 08/26/2014]

CSB2014