

U.S. Citizenship and Immigration Services  
P.O. Box 805887  
Chicago, IL 60680-4107

DATE

Petitioner Name      Petitioner SSN #  
Beneficiary Name      Beneficiary SSN #

TO WHOM IT MAY CONCERN:

Enclosed please find:

- A. I-130 Package, including payment, and all supporting documents and evidence:
  - a. I-130, Petition for Alien Relative
  - b. G-325A, Biographic Information – Petitioner
  - c. G-325A, Biographic Information – Beneficiary
  - d. Copy of Birth Certificate & Unexpired U.S. Passport – Petitioner
  - e. Copy of Birth Certificate – Beneficiary
  - f. Copy of Marriage Certificate
  - g. Passport photos – Petitioner
  - h. Passport photos – Beneficiary
  - i. Proof of Bona Fide Marriage:
    - i. Apartment Rental Lease showing joint tenancy of a common residence
    - ii. Utility bills, credit card and bank statements showing co-mingling of financial resources
    - iii. Copy of car insurance
    - iv. Copy of health insurance
    - v. Selection of photos that document relationship and marriage
    - vi. Photocopies of letters from family
    - vii. Photocopies of airline itineraries
  
- B. I-485 Package, including payment, and all supporting documents and evidence:
  - a. I-485, Application to Register Permanent Residence or Adjust Status
  - b. G-325A, Biographic Information – Beneficiary
  - c. Copy of Birth Certificate – Beneficiary
  - d. Copy of Marriage Certificate
  - e. Copy of Expired and Current Passport – Beneficiary
  - f. Copy of I-94, front and back – Beneficiary
  - g. Passport photos – Beneficiary
  - h. Form I-864, Affidavit of Support and Supporting Documents – Petitioner
    - i. Form I-864A, Contract between Sponsor and Household Member – Beneficiary
    - ii. Letter from Employer (proof of income from same source)
    - iii. Proof of common household of Petitioner and Beneficiary
    - iv. U.S. Tax Return forms of the three (3) most recent tax years of Petitioner
    - v. Pay stubs for the last six (6) months – Beneficiary
  - i. Form I-693, Medical Examination and Vaccination Record – Beneficiary
  - j. Form I-765, Application for Employment Authorization – Beneficiary

Petitioner signature

Beneficiary signature