

Request for Initial Evidence (I-485)

This office is unable to complete the processing of your Application to Register Permanent Residence or Adjust Status, (Form I-485) without initial information. Submit ALL the information requested below at one time. Failure to do so will result in a denial. You must submit the information within 87 (eighty-seven) days to the following address: **U.S.**

Department of Homeland Security, PO Box 648004, Lee's Summit, MO 64002. Include this letter with your response.

The Service will process your Form I-765, Application for Employment Authorization (if submitted) within 90 days of the receipt of your missing initial evidence. This is pursuant to Title 8, Code of Federal Regulations, Section 103.2(b)(10)(ii).

All copies must be clear and legible. If you submit a document in any language other than English, it must be submitted with a full English translation. The translator must certify that the translation is complete and accurate, and that he or she is competent to translate. You must submit both the foreign language document and the English translation.

If you have a question about immigration procedures, or need clarification, please call our National Customer Service Center (NCSC) at 1-800-375-5283 (TTY 1-800-767-1833). This toll-free call center has additional information and, during their specified office hours, can connect you to live assistance in English and Spanish.

- For the household member's income to be included in the household income, the household member's income must have been from a lawful source and earned while the household member was authorized to work in the United States.

Please submit evidence that the household member on Form I-864, Affidavit of Support, or Form I-864A Contract Between Sponsor and Household Member, was authorized to work in the United States. Examples include one of the following:

- A copy of Form I-94, Arrival/Departure Record showing a non-immigrant classification that allows the intending immigrant/household member to work lawfully in the United States. Examples include E-1, E-2, E-3, H-1B, H-1B1, H-1C, H-2A, H-2B, H-3, I, L-1, O-1A, O-1B, O2, P-1A, P-1B, P-2, P-3, Q-1, R-1, TN.
- A copy of a valid Employment Authorization Document issued by US Citizenship & Immigrant Service (USCIS).
- A copy of Form I-94, Arrival/Departure Record with "Employment Authorized" or similar annotated by port-of-entry personnel.

For the most current version of Form I-864 and Form I-864A, including the instructions, go to "Immigration Forms" at <http://www.uscis.gov/> or call (800) 870-3676.