

Request for Initial Evidence (I-485)

This office is unable to complete the processing of your Application to Register Permanent Residence or Adjust Status, (Form I-485) without initial information. Submit ALL the information requested below at one time. Failure to do so will result in a denial. You must submit the information within 87 (eighty-seven) days to the following address: U.S. Department of Homeland Security, PO Box 648004, Lee's Summit, MO 64002. Include this letter with your response.

The Service will process your Form I-765, Application for Employment Authorization (if submitted) within 90 days of the receipt of your missing initial evidence. This is pursuant to Title 8, Code of Federal Regulations, Section 103.2(b)(10)(ii).

All copies must be clear and legible. If you submit a document in any language other than English, it must be submitted with a full English translation. The translator must certify that the translation is complete and accurate, and that he or she is competent to translate. You must submit both the foreign language document and the English translation.

If you have a question about immigration procedures, or need clarification, please call our National Customer Service Center (NCSC) at 1-800-375-5283 (TTY 1-800-767-1833). This toll-free call center has additional information and, during their specified office hours, can connect you to live assistance in English and Spanish.

- Submit a complete Federal Income Tax Return submitted to the Internal Revenue Service (IRS) from the petitioner/sponsor on Form I-864, Affidavit of Support, for the most recent tax year.

If you were not required to file a Federal income tax return under U.S. tax law, attach a written explanation and if applicable, evidence of the exemption and why you are subject to it.

For more specific information, see Form I-864 instructions, page 8, "Federal Income Tax Information" For the most current version of Form I-864 including the instructions, go to "Immigration Forms" at <http://www.uscis.gov> or call (800) 870-3676.

- The joint sponsor on Form I-864, Affidavit of Support, must submit all supporting tax documentation (W-2s, 1099s, and all supporting tax schedules) submitted to the Internal Revenue Service (IRS) for the most recent tax year.

For more specific information, see Form I-864 instructions, page 8, "Federal Income Tax Information" For the most current version of Form I-864 including the instructions, go to "Immigration Forms" at <http://www.uscis.gov> or call (800) 870-3676.