



**U.S. Citizenship
 and Immigration
 Services**

In order to complete and submit your petition(s) please read instructions carefully before completing the forms.

Required Documents	I-130 Petition for Alien Relative (Spouse)
I-130 form completed and signed. Write N/A or NONE if it is non-applicable.	✓
G-325A Biographic information for both petitioner & beneficiary signed by each.	✓
ER 750 if available	
\$355 USD in a Cashier's Check or Money Order	✓
From the U.S. citizen either / or:	
Birth certificate.	✓
U.S. passport.	✓
Naturalization certificate.	✓
Report of birth abroad (If born abroad through U.S.C. parents).	✓
From the Beneficiary:	
Official identification. (Passport or IFE ID)	✓
Marital Status:	
Marriage certificate.	✓
If prior marriages: Divorce Decree.	✓
If prior marriages: Death Certificate.	✓
If prior marriages: Annulment.	✓
Photos:	
Passport style photos in color, looking forward of the petitioner and beneficiary according to instructions (5x5 cm).	✓
Translations of all documents into English.	✓

****If the U.S. citizen is submitting his/her documents in Mexico City:****

- FM2, FM3, or evidence of dual citizenship and proof of legal residence in Mexico (Electricity, water, phone bills, bank statements on petitioner's name) The last three bills or statements when submitting the application.
- Mexico City Office **ONLY** accepts money orders or cashier checks payable to the **DHS U.S. Citizenship and Immigration Services** (The money orders, or cashiers checks **MUST** be in English).

NOTE: Please bring original and photocopies of all documents requested Monday and/or Thursday between 9:00 and 13:00 hrs.

If the U.S. citizen lives in the United States or is in Mexico City as a tourist:

- File your documents at the DHS / USCIS Office in the States having jurisdiction over your place of residence.
- DHS / USCIS **ONLY** accepts money orders or cashier checks payable to the DHS U.S. Citizenship and Immigration Services.