



Consular Section
American Embassy
95 Wireless Road
Bangkok 10330 Thailand

Interview Preparation Instructions “K” Visa Applicants (Packet 3)

This office has received an I-129F petition entitling you either to a “K-1” or “K-3” nonimmigrant visa as an alien proceeding to the United States to marry an American citizen or recently married to an American Citizen. To prepare for your interview appointment with a consular officer, please read and follow carefully the instructions below.

Step 1: Prepare all documents on the attached Checklist of Required Documents for Visa Interview. All documents must be obtained and in your possession before your interview can be scheduled.

Step 2: Once you have all the documents in your possession, complete and sign the Checklist and **return it with all the required documents listed on the Checklist** to the embassy **by mail** (please do NOT hand carry the documents to the Embassy). Please mail to us the *original and photocopy* of all the documents for yourself and each of your family members and we will be happy to return the original to you after the interview. Exception: For items with an asterisk * in front, you can submit *only photocopies* and present the *originals* at the interview.

Note: The documents listed are required for both your visa interview and the U.S. Immigration authorities when you apply for permanent resident status. You are strongly urged to personally keep a duplicate file copy of all documents submitted in connection with your visa application.

Step 3: In accordance with National Visa Center (NVC) regulations and standards, U.S. Embassy Bangkok will only schedule visa interviews that are documentarily qualified. **You will be notified in writing of your interview date and time only when we receive all the items in Step 2.**

Step 4: You must bring the remaining *original* of required documents listed on the Checklist (Items with an asterisk * in front) with you at the time of interview. If you do not have all documents required at the time of interview, your appointment will be cancelled.

Note: At the time of interview, the consular officer may request further documentation depending on the particulars of your case.

*****You are strongly encouraged NOT to make any nonrefundable travel plans until the visa is printed and in your passport.*****

Due to staffing and workload considerations, any inquiry should be directed only to visasbkk@state.gov.

Enclosures:

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| 1) Form DS-230 Part I, Biographic Data | 4) Affidavit of Support Form I-134 |
| 2) Form DS-157 | 5) Instruction for Thai Police Certificate |
| 3) Form DS-156(K) Supplemental K1 Visa | 6) Photograph Requirements |

Checklist of Required Documents for Visa Interview

- Application Form DS-230, Part 1 (Attached):** Completely filled for each traveling applicant
- Application Form DS-156:** Please enter your data directly in the DS-156 Electronic Visa Application Form (EVAF) found online at <https://evisaforms.state.gov> and print it out once all blocks are filled out. The completed printed form will include a unique barcode. If your children will apply with you, each child is required to submit his or her individual EVAF.
- Application form DS-157 (Attached):** Completely filled for each traveling applicant
- Application form DS-156K (Attached): For K-1 principal applicant only**
- * **Passport:** A passport must be valid for travel to the United States and must have at least eight months validity beyond the visa issuance date. An immigrant visa is issued in the same name which appears on the applicant's passport. If you have changed your name due to marriage and would like the visa to reflect the change, your passport must first be amended to include the new name but it is not required that you change your name. Your passport must also show your correct date and place of birth as indicated on your birth certificate.
(**Note: At this stage, please submit photocopies of passport pages containing biographical information, amendment, and travel entry and exit stamps.**)
- * **Birth Certificates:** The birth certificate must contain the seal or signature of the official custodian to the record or show that it is an extract from an official record. If you or any children were adopted, you must also submit the final adoption decree. You must also submit birth certificates for all unmarried children under age 21, even if they are not applying for a visa.
- * **Unobtainable Birth Certificates:** If an official birth certificate is not obtainable, present the best possible secondary evidence, such as a family register along with an ID card, a baptismal certificate, hospital certificate, school records, and/or a notarized affidavit from your parents.
- * **Evidence of Relationship:** In order to process your case, the officer must be convinced of your relationship with Petitioner. You must bring with you at the time of interview sufficient evidence which proves your relationship, such as photographs, letters, e-mails, old household registries, or any other evidence of your relationship with the petitioner. Failure to bring these items will delay your case. If the consular officer is not convinced of your relationship with Petitioner, he or she may require you to submit further evidence.
(**Note: At this stage, no need to mail to us this item, but you must present it at the interview.**)
- Affidavit of Support:** Evidence which will show that you and your children, if any, are not likely to become public charges in the United States. For K visas, the I-134 is required (Attached). The I-134 must be submitted with a copy of Petitioner's US passport, an employment letter and a copy of Petitioner's tax return for the most recent tax year.
- Police Records:** Each applicant aged 16 years or over is required to submit a certificate from the appropriate judicial or police authorities from the country of the applicant's nationality or current residence. (Additional instruction for Thai police clearance attached.)
- Foreign Police Records:** Each applicant aged 16 years or over is required to submit a certificate from the appropriate judicial or police authorities from all countries where the applicant has resided for twelve months or more since attaining the age of sixteen. For countries maintaining national police records, a certificate from the national police or judicial authorities must be submitted. For

countries not maintaining national police records, a certificate must be obtained from each locality. A police certificate must also be obtained from the police authorities of any place where the applicant has been arrested for any reason, regardless of the length of residence. Police records from certain countries are considered unobtainable. Follow this link for instructions on how to obtain police certificates from other countries:

http://www.travel.state.gov/visa/frvi/ reciprocity/ reciprocity_3272.html

- Court and Prison Records:** Persons convicted of a crime must obtain a certified copy of each court record and any prison record, regardless that they may have benefited from an amnesty or pardon. The section of law which indicates the maximum penalty and an English translation must be submitted along with each court record.
- Photographs:** Two 2 x 2 inches frontal view photographs. (Additional instruction attached.)
- * **Marriage Certificates:** Both Petitioner and Beneficiary should submit all marriage certificates. If either Petitioner or Beneficiary was previously married, please provide proof of termination of that marriage (e.g. death certificate of spouse, final divorce decree or annulment).
- * **Proof of Custody of Minor Children:** If you have minor children who will accompany you, please bring proof that you have custody of each child or a letter from their other parent granting permission for each child to emigrate to the US with you.
- Translation:** All documents not in English or Thai must be accompanied by certified English translations.
- Verification of Unmarried Status:** Required if you have not registered a previous marriage.
- * **Name Change Certificate(s):** Required if you or Petitioner have changed your name any time.
- * **Old Passports:** If you have ever traveled to the US or been issued a US visa, please bring all of your old passports with you to the interview.
(*Note: At this stage, please submit photocopies of passport pages containing biographical information, amendment, US visa(s) and travel entry and exit stamps.*)
- Application Fee:** Each K Visa applicant must pay the USD \$131.00 non-immigrant visa fee, which is non-refundable, at any Thai Post Office and provide us the receipt.

I hereby certify that I have in my possession and am prepared to present originals of the listed documents which apply to my case. I hereby request that an appointment be granted to me at the earliest possible date for an interview with a consular officer. I fully realize that no assurance can be given whether a visa will be issued to me, until after I am interviewed by a consular officer. At the time of my scheduled interview, I intend to apply: (check appropriate box)

- Alone
- Together with the following children: (Print the name of each child who will accompany you.)

1. Child _____	Case Number: BNK _____
2. Child _____	Applicant Name _____
3. Child _____	Signature _____
4. Child _____	Date _____